

Job Title: Inbound Operations Manager

Location: Bloomsburg, PA

Job Description:

The Inbound Operations Manager is responsible for overseeing all day-to-day operations including the Receiving and Inventory departments. They will be managing the input and output throughout the facility while controlling the flow of merchandise to maximize productivity.

They will need to be familiar with various types of shipping and receiving such as LTL, FTL, and/or small packages. Experience working with ERP systems is also a plus to track inventory.

- Directly oversee department managers and setting out weekly, daily, and monthly goals in the DC
- Will be supervising 4 salaried up to 150 associate employees across the entire department
- Coordinate the daily processing of departments under his/her direct report.
- Assist in budget development of the departments under his/her direct report.
- Manage communication with traffic, planning and distribution, merchandising and production.
- Hiring, identifying, and developing talent, mentoring employees to provide inspired leadership and consistent employee growth.
- Will work cross-functionally in areas such as Shipping, Picking, Packing, and Inventory Control
- Take on responsibilities such as coaching, training, and mentoring direct reports under them
- Finding ways to help save the company money when it comes to efficiency within shipping, receiving, and inventory control
- Having all employees following and well-trained on safety protocols
- ERP experience
- Must come from a fast-paced manufacturing or distribution environment